

Valley Service Center Meeting Information Form

Update meeting information New meeting Delete meeting from schedule

Effective date: _____

Group name: _____

Address of meeting: _____

Building name: _____

City: _____ Zip Code: _____

Meeting day: _____ Meeting time: _____

Type of meeting:

Closed meeting Open meeting

Speaker Meeting Discussion Big Book Study Step/Tradition

Topic Other: _____ Spanish Speaking

Women's Men's Gay/Lesbian Young People

Other: _____

Group contact for location: _____

Secretary's Name: _____

Phone: _____ email: _____

Co-Secretary's Name: _____

Phone: _____ email: _____

Intergroup Rep's name: _____

Phone: _____ email: _____

Treasurer's Name: _____

Phone: _____ email: _____

Address: _____ City and Zip Code: _____

So that the Valley Service Center has current information on the A.A. Groups meeting in this area, it is suggested that incoming secretaries fill out this meeting information form and either mail it (snail mail) or drop it off at the Valley Service Center. This assures that information in the area meeting directory is current and that your group is informed of upcoming events and changes that are taking place in our area.